

Application ref: 21/00900/LAPREM

Evie's Tea Salon Ltd, 17 Church Street, Reigate, RH2 0AA

The applicant has applied for a new Premises Licence for a tea rooms serving breakfast, lunch, high teas and evening cocktails. The application is for the sale of alcohol for consumption on the premises:

Monday to Thursday 09:00hrs to 22:00 hrs

Friday to Saturday 09.00hrs to 23.00hrs

Sundays from 10.00hrs to 22.00hrs.

The following mediated conditions were agreed with the Police following their objections:

1. CCTV shall be installed on the premises and fully maintained, showing correct date and time information. CCTV to cover internal licensable area, outdoor seating and smoking area. The CCTV shall provide clear images of people entering and exiting the premises. There must always be a minimum of one member of staff during licensable hours, trained to use the CCTV and able to make the data images available at the request of Police or other authorised licensing authority within 24 hours. All CCTV recordings to be retained for a minimum of 31 days.
2. Staff training shall be recorded and updated every 6 months. Training shall cover:
 - The licensing objectives.
 - The requirements for ID as part of age verification.
 - Dealing with an intoxicated person
 - Dealing with disorderly incidents /disorderly persons
 - Recording of any refusal to sell alcohol
 - Safeguarding of children or a vulnerable adult
 - Recording and reporting of incidents to police and information to be shared with police to promote the licensing objectives
 - All training records will be available to an authorised officer on request.
3. An incident log shall be maintained on the premises, which documents the date and time of any incidents involving the premises, which could undermine the licensing objectives. This shall be completed within 24 hours of the incident, be available upon request of a police officer or an authorised officer and will record the following:
 - All crimes reported at the venue
 - All ejections of patrons
 - Any complaints received concerning crime and disorder
 - Any incidents of disorder
 - Any faults in the CCTV system, including action taken to remedy
 - Persons banned from the premises

4. There shall be a record of any refused sale of alcohol. The refusal register shall be inspected on a regular basis (at least weekly) by the DPS and endorsed.
5. The Premises Licence Holder shall ensure a Challenge 25 policy is adopted on the premises at all times. Signage of the Challenge 25 policy shall be prominently displayed on the premises.